

# Wisconsin Department of Regulation & Licensing

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## DIVISION OF PROFESSIONAL CREDENTIAL PROCESSING

### PROCEDURES FOR OBTAINING A PERMIT FOR A PROFESSIONAL BOXING SHOW

Enclosed is a document entitled PROCEDURES OF THE DEPARTMENT OF REGULATION AND LICENSING FOR OBTAINING A PERMIT FOR A PROFESSIONAL BOXING SHOW. Please read it carefully.

For many years the Department had attempted to exercise flexibility in processing applications for a permit to conduct a professional boxing show; however, several problem situations have brought to light the fact that this flexibility has resulted in abuses and ineffective regulation.

Therefore, it is our intent to insist upon **total compliance with these procedures in every case.** We are convinced that providing this information to all promoters will result in fair and equal treatment to all.

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## PROCEDURES OF THE DEPARTMENT OF REGULATION AND LICENSING FOR OBTAINING A PERMIT FOR A PROFESSIONAL BOXING SHOW

### THE APPLICATION

1. A promoter or club must send a complete APPLICATION FOR PERMIT TO CONDUCT A BOXING SHOW (Form # 1224) to the Department no later than **15 CALENDAR DAYS** prior to the date of a proposed show (see RL 110.04 Wis. Admin. Code). We encourage you to send all information as soon as possible, i.e., boxer license application, insurance documentation, lease, etc. Don't wait until the last minute.
2. If a complete application is not received by the Department at least 15 calendar days prior to the date of the proposed show, **the application will be denied and a new date will have to be selected which does satisfy the application deadline requirement.** (NOTE: The postmark date is not the date of receipt by the Department.)
3. A "complete application" means all questions on the application are completely answered, including, but not limited to, the information listed below. **(The Department will not call promoters to obtain missing information.)**
  - a. Names and addresses of the boxers whom the promoter intends to have on the card.
  - b. Pairings for each bout.
  - c. The number of rounds per bout.
  - d. The current weights of each boxer listed.
  - e. Information about the building or outside location where the show will be held.
  - f. A description of how the judges will be selected and the method of judging and scoring.
  - g. Boxer insurance information, including the amount of coverage for the medical and life insurance.
  - h. A detailed plan for the removal of an injured boxer from the ring.
4. A promoter must submit, with the application, a copy of the lease agreement or a letter from the facility owner, municipality, festival committee or parks department advising that the promoter has entered into a valid agreement for the use of the building, park or festival grounds.
5. A promoter must submit, with the application, a copy of the Memorandum of Insurance, Certificate of Insurance or Insurance Binder as verification that the appropriate insurance has been obtained.

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6. A promoter must submit, with the application, the \$610 fee for each physician and the \$380 fee for each referee, working the show.
7. If the application is incomplete or does not include copies of the documents described in #4 and #5 above, **the application will be denied.**
8. If the Department denies an incomplete application, the promoter will be permitted to complete the application by sending the required information to the Department on an AMENDMENT TO APPLICATION FOR PERMIT TO CONDUCT A BOXING SHOW (Form #1766) by **4:30 p.m. of the 4th business day** prior to the date of the show. If the promoter submits the required information by that date, the Denial Notice will be rescinded, provided that there are no other reasons for denial of the application.
9. Verification of appropriate insurance (Memorandum of Insurance, Certificate of Insurance or Insurance Binder) must be submitted to the Department by 4:30 p.m. of the 4th business day prior to the show. The Denial Notice will not be rescinded if the appropriate insurance documentation is not received by the deadline.
10. A letter will be sent to the promoter, along with the Denial Notice, indicating what information will be needed for each boxer before the boxer will be approved to fight on the card, i.e., boxer licensure, boxer's medical examination report, EEG, CAT Scan or MRI Scan, training and conditioning schedule, etc.
11. A promoter may change the date of a scheduled show, provided that the promoter sends an AMENDMENT TO APPLICATION FOR A PERMIT TO CONDUCT A BOXING SHOW (Form #1766) and provides a new date which is more than 15 calendar days after the date on which the original application was sent to the Department. (NOTE: If the change of date invalidates any document described in #4 or #5 above, a copy of a newly-executed document must be submitted with the amendment form.)

### **ISSUING THE PERMIT AND APPROVING THE BOXERS**

1. If the application is complete and the Department has received a copy of the documents described in #4 and #5 above, the Department will, within 15 business days after receipt of the application and pursuant to RL 110.05, Wis. Admin. Code, issue a permit for the date of the show. The permit will be executed on the PROFESSIONAL BOXING SHOW PERMIT (Form #141).
2. The Department will approve boxers and bouts after determining that the boxer holds or is eligible to receive a Wisconsin professional boxer license (see Boxer Licensure and Boxer's Medical Examination Report) and a Federal ID Card.
3. The Department will obtain information from Fight Fax Inc. (Sicklerville, NJ) and other states on the boxers' fight records.
4. A boxer will not be approved to fight on the card if the APPLICATION FOR PROFESSIONAL BOXER LICENSE (Form #147) and other applicable documentation has not been received in the office by 4:30 p.m. of the 4th business day prior to the date of the show or if the form is incomplete. All questions must be answered. **The Department will not call the promoter or boxer to advise that the form is incomplete or that more information is needed.**

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5. If a boxer is required to have an EEG, CAT Scan or MRI Scan, the results of the test must be submitted along with the APPLICATION FOR PROFESSIONAL BOXER LICENSE (Form #147) and the PROFESSIONAL BOXER'S MEDICAL EXAMINATION REPORT (Form #154). (NOTE: A notation that the test is pending or that the boxer had the test but the results are not available is unacceptable. The actual results of the test(s) must be submitted so that the ringside physician can make a determination as to whether the boxer can participate in the show.)
6. If a boxer has recently been suspended in any state, the Department will contact the state to determine whether additional requirements must be met by the boxer before being eligible to box again in that state, i.e., complete physical, eye exam, EEG, etc. The Department will require satisfaction of the same additional requirements as those imposed by the other state, if Wisconsin statutes or rules require satisfaction of the same requirement had the bout occurred in Wisconsin (see RL 113.02 and 114.06, Wis. Admin. Code).
7. If the other state does not have additional requirements and a suspension was given for a KO or TKO-H, the Department will require a complete new physical with either an EEG, CAT Scan or MRI Scan pursuant to RL 114.06, Wis. Admin. Code.
8. If the suspension was for a TKO by body punches, the Department will require a complete new physical examination pursuant to RL 113.02, Wis. Admin. Code.
9. If the boxer has no suspensions, is licensed in Wisconsin and holds a Federal ID Card, the Department will approve the boxer to box on the card, provided there are no extenuating circumstances which would require additional information and documentation, i.e., any reliable information that a boxer is not physically and mentally fit to engage in a boxing show.
10. If such extenuating circumstances exist, the Department may require information on the boxer's training schedule and conditioning and may require additional medical examinations or reports. Upon receipt of the appropriate information, the Department will determine whether the boxer will be able to fight on the card.
11. The Department may submit medical information about a boxer to the Physician Advisory Council on Boxing for advice concerning whether the boxer should be approved to compete on the card.

### **SUBSTITUTING OR ADDING BOXERS**

1. **The Department will not permit any substitute or additional boxers after 4:30 p.m. of the 4th business day prior to the date of the show.** After that time, the Department is unable to adequately check the records of boxers and send the necessary information to the boxing officials assigned to the show.
2. A promoter must submit all requests for substitutes to the Department on the AMENDMENT TO APPLICATION FOR PERMIT TO CONDUCT A BOXING SHOW (Form #1766), along with the name of the boxer, the boxer's address, the boxer's weight, the name of the boxer's opponent and the number of rounds of the bout no later than 4:30 p.m. of the 4th business day before the show. If this information is insufficient for the Department to determine whether the boxer should be approved to fight on the card, the boxer will not be allowed to participate in the show.

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3. If the Department approves the substitute or additional boxer to fight on the card, the Department will send an amended **AMATEUR OR PROFESSIONAL BOXING SHOW PERMIT** (Form #141) to the promoter.
4. If the Department does not approve a substitute or additional boxer in writing, the substitute or additional boxer **MAY NOT** be permitted to fight. Such a bout would be illegal and the Department would pursue disciplinary action against the license of the promoter who would permit it to occur. The Department has directed the boxing inspector(s) to remove themselves and the referee(s) from any show where such action occurs.
5. **The Department cautions promoters that meeting the deadline of 4:30 p.m. of the 4th business day prior to the exhibition will not guarantee that the Department will be able to obtain the necessary information to license a boxer or approve a boxer before the scheduled show.** Promoters should consider arranging one or two additional bouts on the card, so that if there is difficulty obtaining approval of one or other boxer, the promoter will still have enough bouts on the card.
6. The club may substitute up to and including 2 additional boxers at any time before a scheduled bout, provided the boxer(s) hold(s) a Federal ID Card, is or are licensed in Wisconsin; the boxer(s) sign an **AFFIDAVIT OF PROFESSIONAL BOXER** (Form #2010) stating that the boxer(s) are not under suspension in Wisconsin or any other state or country, that the boxer(s) license has not been revoked or the boxer is not under any other discipline in any other state or country, and, that the boxer(s) has not been required to have an EEG, CAT Scan or MRI Scan by Wisconsin or any other state or country before being able to box again in that state or country; and, both the inspector and referee agree that permitting the boxer(s) to fight would pose no unreasonable risk or harm to the boxer(s).

### **BOXER LICENSURE AND MEDICAL EXAMINATION REPORT**

1. Boxers wishing to box in a professional boxing show in Wisconsin must first obtain a Wisconsin professional boxer license by submitting an **APPLICATION FOR PROFESSIONAL BOXER LICENSE** (Form #147) to the Department.
2. Wisconsin law requires that professional boxers have a complete physical examination no more than 30 days before the date of the application for a boxer license. The boxer's physician should complete the **PROFESSIONAL BOXER'S MEDICAL EXAMINATION REPORT** (Form #154)
3. Boxers wishing to box in a professional boxing show in Wisconsin must also obtain a Federal Registration Photo ID Card by contacting the Boxing Commission in the state in which the boxer resides.
4. The boxer must submit the **original PROFESSIONAL BOXER'S MEDICAL EXAMINATION REPORT** (Form #154) along with the **APPLICATION FOR PROFESSIONAL BOXER LICENSE** (Form #147) and the license fee of \$5.
5. A Computerized Axial Tomography (CAT) Scan, Electroencephalogram (EEG), or Magnetic Resonance Imaging (MRI) Scan, Chest X-Ray and Electrocardiogram (EKG) are required only if determined as necessary by the examining physician during the complete physical exam or when the Department rules so require.

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6. The boxer license and the boxer's medical examination report are valid for ONE YEAR. At the time the boxer wishes to renew the boxer license, the boxer must have another complete physical exam no more than 30 days before the date of the application for a boxer license.
7. If a Wisconsin licensed boxer has been knocked out or injured in a bout which was terminated by a referee, the boxer must undergo a new complete physical exam and submit the **original** PROFESSIONAL BOXER'S MEDICAL EXAMINATION REPORT (Form #154), dated AFTER the date of the knock out or injury, to the Department before the boxer will be allowed to compete in a Wisconsin boxing show.
8. If a Wisconsin licensed boxer was suspended due to being knocked out in a bout as the result of head blows or received serious head blows, the boxer must undergo a new complete physical exam and submit the **original** PROFESSIONAL BOXER'S MEDICAL EXAMINATION REPORT (Form #154), dated AFTER the date of the suspension, to the Department before the boxer will be allowed to compete in a Wisconsin boxing show. This boxer is required to have an electroencephalogram (EEG), a Computerized Axial Tomography (CAT) Scan, or a Magnetic Resonance Imaging (MRI) Scan. The PROFESSIONAL BOXER'S MEDICAL EXAMINATION REPORT (Form #154) provides a section for the physician to record information on the EEG, CAT Scan or MRI Scan.
9. The requirements and conditions relating to knock outs, hard blows to the head or boxers injured in a bout which was terminated by a referee apply to knock outs, hard blows to the head, and injuries received by a boxer in a bout which was terminated regardless of whether the bouts occurred in Wisconsin or another jurisdiction.
10. The Department will pursue disciplinary action whenever feasible when there is evidence of falsified boxing documents.

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**ANY VIOLATION OF THE WISCONSIN STATUTES AND ADMINISTRATIVE RULES GOVERNING BOXING MAY RESULT IN DISCIPLINARY ACTION AGAINST A CLUB LICENSE AND A BOXER'S LICENSE.**

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